Send the form and banknotes to:
Sveriges riksbank
Inlösen
103 37 Stockholm

www.riksbank.se
+46-(0)8-787 09 06
+46-(0)8-787 00 00

Request for redemption of invalid Swedish banknotes

Please read the instructions on page 2–4 before you fill out the form. All details are obligatory unless otherwise stated.

1. Submitter (Please print)

Submitter's name (Private person or organisation that owns the money)	Personal identity number/ Organisation registration number
Postal address	Daytime telephone number
Postcode and area	Country
Email address	Contact person, (not mandatory)
Number of consignments or letters	Total amount sent

2. Account details (The account holder must be the same as the submitter)

Account Swedish ☐ Foreign ☐	Bank	Clearing number/ BIC/ Bank Code
Account number, foreign account in IBAN-format if possible (If Plusgiro- or Bankgiro- account, please specify this)		
Bank address (For foreign accounts only: street name, zip and city)		

NOTE! The Riksbank will only issue transactions in SEK. Please ensure that your bank can receive SEK before submitting your request. If you wish to redeem a total amount from SEK 5 000, you will need to provide a proof of account.

3. Explanation (How did you originally acquire the banknotes and when did you received them?)

The Riksbank may request additional documentation before a decision is made.

NOTE! The Riksbank reserves the right to keep submitted banknotes and coins in accordance with 6§ RBFS 2020:1.

4. Signature

Date	Signature
.....	..... Printed name .....

Personal data given to the Riksbank will be processed in accordance with the General Data Protection Regulation (GDPR). Read the Riksbank's Integrity policy for further information on how the Riksbank processes your personal data.

Version 2020:1

Instruction for form: Request for redemption of invalid Swedish banknotes

Please do not send the Riksbank any banknotes that are still valid, only those that are no longer valid.

All details in this form are obligatory (unless otherwise stated).

Send the form and banknotes by post to the Riksbank at:
Sveriges riksbank, Inlösen, 103 37 Stockholm

We accept regular mail, registered letter or valuable mail. Read more at PostNord website, Sending.

Do you have any questions? Contact the Riksbank via telephone: +46-(0)8-787 09 06. Telephone hours are Mondays 09.00 – 11.00, Tuesdays 13.00 – 15.00, Wednesdays – Fridays 09.00 – 11.00. It is also possible to contact us via email at inlosen@riksbank.se.

For more information, see:
Riksbank's website, Redeeming invalid banknotes

1. Submitter

Specify the person or legal entity who owns the money as submitter.

If you are submitting banknotes fully or partially owned by someone else, or want to act as representative of another person, please state this in your request. When representing another person, you must attach a power of attorney, as well as attested ID copies of the holder and the provider of the power of attorney. For your convenience, please use the Riksbank's form for Power of attorney and Attested copy of identification.

Amounts from SEK 5,000

If you wish to redeem a total amount from SEK 5 000, you will need to provide a proof of account. Proof of account is a document with the account holders name and account number clearly stated.

Amounts from SEK 10,000

If you wish to redeem a total amount from SEK 10,000, you must attach an attested copy of a valid form of identification to the request. Attested means that another person verifies that the copy of the ID corresponds to the original by signing the copy with his/her name in block capitals, signature and phone number. In addition to this, you will need to provide a proof of account. Proof of account is a document with the account holders name and account number clearly stated.

Organizations, companies and other legal entities must attach an attested copy of a valid certificate of registration to the request, as well as a certified copy of the person authorized to sign for the organisations' valid ID to the request.

If you do not have a Swedish form of identification, you must attach an attested copy of your passport or another form of identification that specifies your citizenship.

Multiple letters

If you choose to send the banknotes in several consignments, please state how many consignments you will send and the total amount of the request. Do not forget to specify your name along with each consignment.

Estates of deceased persons

For amounts of SEK 10 000 or more an attested copy of the registered estate inventory, or the corresponding foreign documentation, must be attached to the request. Swedish estate records can be ordered from The Swedish Tax Agency.

You must also attach power of attorney as well as attested copies of valid forms of identification for each beneficiary of the estate.

2. Account details

The account details stated on the form must belong to the submitter. If the redemption still must be deposited into an account held by another person than yourself, you must attach a power of attorney, as well as a certified copy of the account holders ID, through which the account holder grants you permission to use his or her account. For your convenience, use the form for power of attorney and certified copy of ID.

If you have a Swedish bank account, state your account number, including clearing number, on the form. If you have a foreign bank account, please state your account number in IBAN and BIC format. If your foreign account is not available in IBAN format, please state your account number, BIC/SWIFT code, as well as the name and address of your bank, on the form.

The Riksbank will only issue transactions in SEK. Please ensure that your bank account can receive transactions in SEK before submitting your request.

3. Explanation

State the origin of the banknotes, as well as why they were not used while they were still valid. If you have documents confirming your explanation, please attach these to your request.

If the money is lost property, please contact the police. More detailed information can be found at The Swedish Police.

Before a decision is made, the Riksbank may request that you submit further documentation. Such documentation can be agreements, receipts, invoices or other documents verifying the origin of the banknotes. The Riksbank applies the Swedish Act on Measures against Money Laundering and Terrorist Financing. The Act states that banks are obligated to investigate the origin of banknotes subject to a transfer. Even if there is no suspicion of a crime, the Riksbank is obligated to ask questions in order to understand the intentions with the transaction.

Notification

If the Riksbank deems that there is reason to assume that your banknotes are connected to a crime, the Riksbank is obliged to inform the Police Authority**.**

4. Signature

The form must be signed by the submitter. If the submitter is a legal entity, the form must be signed by a person authorised to sign for the organisation.

Personal data

Personal data given to the Riksbank will be processed in accordance with the General Data Protection Regulation (GDPR). Read the Riksbank's Integrity policy for further information on how the Riksbank processes your personal data.

5. Other

Fees

The Riksbank charges an administrative fee of SEK 200 per request. The administrative fee will be deducted from the original amount. Please know that additional costs for the transfer may be applied by the receiving bank, not by the Riksbank.

Please contact the Riksbank if you wish to receive a receipt for this administrative fee.

The Riksbank does not inform you when the redemption of the banknotes is deposited into your account.

Processing time

The normal processing time is 3–4 weeks. Cases that need to be supplemented with additional information have a longer processing time.

For more information, see:
Riksbank’s website, Redeeming invalid banknotes