

# Registration of authorisation for the TORA Transaction reporting system

Registration should be sent to Sveriges Riksbank by **e-mail** (scanned original and authorisation documents) to [tora@riksbank.se](mailto:tora@riksbank.se). Instructions can be found at the bottom of the form.

## 1. Type of registration

<input type="checkbox"/> New	<input type="checkbox"/> Change (Contact information e-mail group address and/or public IP address)	<input type="checkbox"/> Change of password	<input type="checkbox"/> Deregistration
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## 2. Reporting institution

Institution name	
Corporate identity number (if available)	
LEI code	
Delivery address	
Postal code and area	
Country (other than Sweden)	

## 3. Responsible contact person at reporting institution

Name	E-mail address
Title/position	Telephone number
Name	E-mail address
Title/position	Telephone number
Name	E-mail address
Title/position	Telephone number

## 4. E-mail rapporteur address and public IP address(es) at reporting institution

E-mail Rapporteur address	
Public IP address for production environment	
Public IP address for test environment	

**5. Signatures reporting institution**

Place, date	
Authorised representative, signature	Name (please print), telephone no.
Authorised representative, signature	Name (please print), telephone no.

**6. Comments from the rapporteur**

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**7. Information verified by system administrator of TORA at the Riksbank**

Name:	Signature:
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**8. User information and contact information to TORA (to be completed by the Riksbank)**

User account ID:	
HTTPS URL:	
SFTP Host:	
SFTP Port:	
SFTP Fingerprint:	

**9. Comments from the Riksbank**

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## Instructions

This registration form shall be used to clarify responsibility among individual rapporteurs for the information reported to the Riksbank. It also has the purpose of ensuring that the Riksbank always has updated contact details for rapporteurs in the event of incidents and for connection to TORA in test and production environments. The rapporteur is obliged to ensure that all information provided on this form is always updated.

The reporting institution supplies the information and signatures in section 1-6 of the authorisation registration. Please find below the instructions for sections 1-6 in the authorisation registration.

### *Reporting institution*

The reporting institution must be one of the Riksbank's monetary policy counterparties. It is the institution's head office that comprises the counterparty.

### *Contact persons*

Contact persons regarding all questions related to TORA including transaction data. The reporting institution shall state contact details for at least two people the Riksbank can contact in the event of incidents or other types of follow-up regarding reporting to TORA.

### *E-mail and public IP addresses*

Public IP addresses that will be used for TORA in test and production environments. E-mail address according to the convention: *tora\_mmr\_[institution]@[domain name].[top-level domain]*. This e-mail address will be used to send verification files after reporting transactions to the Riksbank.

### *Comments*

Any additional information.

### *Signature of authorised representative*

An authorised representative of the institution shall sign to certify that the information provided on the form is correct. The person's authorisation shall be confirmed by means of authorisation documents attached to the form.

### *Personal data*

Any personal data will be processed in accordance with the Riksbank's integrity policy, which can be found on the Riksbank's website.